



UCLA BASIC NEEDS COMMITTEE
220 WESTWOOD PLAZA
STUDENT ACTIVITIES CENTER, SUITE 105
LOS ANGELES, CALIFORNIA 90095-1454

PHONE: (310) 825-0049
FAX: (310) 206-3175

Basic Needs Committee Meeting

Summer 2019: Wednesday, August 7, 2019

Student Activities Center 120P

1:00 PM – 3:00 PM

- I. Opening
 - a. Lunch: Mercado Buenos Aires (Van Nuys, CA)
 - b. Antonio Sandoval, Chidera Izuchukwu, Live Maluia, Wendy Slusser, Sean Ezenwugo, Sheehan Parker, Elisa Terry, Itzel Guerrero, Kaitlin Reid, Jean Libby, Kelly Shedd, Sara Potter, Jeanne Roe Smith, Serifa dela Cruz, Kyara Robinson, Mihika Sridhar, Bruce Rankin, Paola Gonzale, Nicole Ngaosi
- II. Ongoing Efforts
 - a. Food and Housing Insecurity Allocations AY 2019-2020
 - i. Each campus will receive state allocations to support food insecurity and rapid rehousing efforts. UCLA will receive \$1.35 million to support the campus' food security efforts.
 - ii. The committee proposes to fund existing services that demonstrated measurable impact on the campus for the upcoming year rather than fund new services.
 - iii. The committee's priorities are to ensure we are focusing on addressing the needs of the service recipients.
 - iv. Budget discussion:
 1. Financial Aid Office: The committee participated in discussions about funding support. Proposed funds will be used to offer resources to students to ensure they obtain what is needed. There should not be debate about mitigating student crises. The committee recommended allocating **\$200,000 for Basic Needs Grants** that will be distributed through the Financial Aid Office.
 2. Dean of Students (DOS) Economic Crisis Response Team (ECRT): The committee participated in discussions about funding support. Proposed funds will go towards the ECRT Meal Voucher Program, short-term loan program, meal plan conversions, and staff support. Side note: In addition to meal vouchers and meal plan conversion efforts, there are ongoing efforts to collaborate with ASUCLA to install

vending machines that will offer healthy food at a discounted price for students. Overall, the committee recommended to fund **\$30,000 for ECRT Short Term Loans funding support, \$40,000 for the ECRT Meal Voucher Program, \$35,000 for the 11 Meal Plan to 14 Meal Plan Conversion, \$87,000 for the SAO III (ECRT Coordinator), and \$99,000 SAO IV (ECRT Case Manager).**

3. Community Programs Office (CPO) Food Justice efforts: the committee participated in a discussion regarding CPO Food Justice programs such as the box giveaway programs. Side note: Bruin Bites, a text-messaging app, is discussed. Bruin Bites will be utilized in the upcoming years to notify students of food in nearby events. The committee recommended to fund the following: **\$75,000 for the Food Box Giveaway Programs and \$30,000 for the Food Justice Luncheons for Admit weekends.**
4. Healthy Campus Initiative: The committee participated in discussions for funding support for the Healthy Campus Initiative. It was expressed that the committee has an obligation to support research and evaluation efforts, concerning food security, conducted by the Healthy Campus Initiative. The committee recommended funding for the following: **\$11,000 for Food Justice Course - Instructor salary, \$14,975 for Food Justice Course - Teaching Assistant, \$11,000 for the Life Skills Course – Instructor salary, \$11,000 for Urban Agriculture – Instructor salary, \$14,975 for Urban Agriculture – Teaching Assistant, \$4,800 for a Food Justice Ambassador, \$7,000 for FTE Coordinator for Food Justice Ambassadors, \$12,500 to develop an Economic Literacy Course, \$14,000 Teaching Kitchen RD Coordinator, \$4,800 for the Swipe Out Hunger Lead, \$4,800 for the DIG student or Student Gardener, \$4,800 for Student Campaign Coordinator (healthy beverage consumption), \$14,975 for the Graduate Student Researcher, and \$28,000 for a Videographer position. The committee will revisit discussion on the proposal for \$8,000 for a videographer assistant.**
5. Departmental Basic Needs Discretionary Funds: The committee discussed allocating funds to departments who work with various student populations. The committee recommended funds for departmental discretionary funds to the following departments: **\$2,500 for Community College Partnerships, \$2,500 for Bruin Resource Center's**

(BRC) Students with Dependents Program, \$2,500 for the BRC's Transfer Student Center, \$2,500 BRC's Veteran Resource Center, \$2,500 for the BRC's Undocumented Student Program, \$2,500 for the Career Center, \$2,500 for the Graduate Student Resource Center, \$2,500 for the LGBT Campus Resource Center, \$2,500 for Recreation, \$2,500 for the Little Bruins Clubhouse, \$2,500 for SOLE, and \$5,000 for Student Affairs discretionary funds.

6. Student Programs Discretionary Funds: The committee participated in discussions to support student group events. The committee recommended to fund ***\$100,000 for Student Programs Discretionary Funds*** to purchase food for student events.
7. CalFresh Initiative at UCLA: The committee discussed funding support for the CalFresh Initiative at UCLA. The committee recommended to fund the following: ***\$10,000 for CalFresh interns, \$2,000 for operations, \$3,000 for advertisement.***
8. Bruin Dine: Although Bruin Dine was not present, the committee recommended to allocate Bruin Dine ***\$5,000 for operational funds.***
9. Café 580: The committee participated in discussion for Café 580. The committee recommended to fund ***\$3,000 for infrastructure.***
10. Upon totaling the remaining funds in the state allocation, the committee continued proposed funding discussions and revisited the proposals for CPO Food Justice efforts. The committee recommended to fund the following: ***\$55,000 for CPO Basic Needs Coordinators, \$7,000 for FITTED Eats, \$250,000 for the CPO Food Closet expansion, and \$50,000 for the CPO Food Justice events.***
11. System-wide Committee Meetings: The committee discussed funding support for system-wide committee meeting participation. The committee recommended to fund ***\$5,000 for administrative costs for the UCLA Basic Needs Committee, \$15,000 for the System-wide Committee Meetings (including UCLA hosting duties in November and attendance for Spring meeting), and \$3,500 to attend the California Higher Education Basic Needs Alliance (CHEBNA) Conference.***
12. Remaining state funds to allocate: The committee reviewed current proposed allocations and discussed potential proposals for consideration.

- a. The committee discussed the proposal to provide one-time funds to purchase a Wheelchair Accessible Vehicle. Members discussed whether this pool of funds should be used to support this initiative or if there is another source that may be more appropriate. The committee recommended to fund ***\$50,000 for a Wheelchair Accessible Vehicle.***
 - b. The committee recommended to fund ***\$15,000 for the CPO Grocery Bundle Program.***
 - c. The committee recommended to fund ***\$2,500 for Student Health Education and Promotion.***
 - d. The committee recommended to fund ***\$14,000 for the Financial Wellness Program – Graduate Student Staff.***
- b. The current recommendations go over the campus' allocated budget by ***\$115,125.*** The Basic Needs Committee Chair will review the committee recommendations and make adjustments to ensure the proposals receive funding support. The budget proposal will be submitted to Vice Chancellor Gorden for review.
- III. Assessment Efforts
 - a. Report Deadlines
 - i. Data collection will be adjusted to meet the deadlines of UCOP. Deadlines will be discussed during the Fall Meeting.
- IV. Events, Programs, and Milestones