



UCLA BASIC NEEDS COMMITTEE  
220 WESTWOOD PLAZA  
STUDENT ACTIVITIES CENTER, SUITE 105  
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**UCLA Basic Needs Committee Meeting #1 Fall 2022**  
**October 27<sup>th</sup> | 12:00 PM – 2:00 PM PDT**  
**Student Activities Center Basement Conference Rooms 2 & 3**

- I. Welcome
  - a. Key partnerships: 580 Café, Community Programs Office (CPO) (Food Closet and Basic Needs Collective), Economic Crisis Response Team (ECRT), and Semel Healthy Campus Initiative (HCI) Center
    - i. These four have served as the bedrock of basic needs services at UCLA, well before the formalization of the terms “food security” and “basic needs”
- II. Review of Agenda
- III. Introductions
- IV. Committee Updates
  - a. Chair Updates
    - i. Proposed Spending Plan AY 2022-2023 submitted to the Vice Chancellor
      - Overarching strategy: **prioritizing food (*direct service*) and jobs (*steady income for students to afford education, food, housing, transportation, and other basic needs*)**
    - 1) New Student Admit Food Justice Programs: \$30,000 to support programming for future Bruins

- 2) Meal Plan Conversion 11→14: \$35,000 to move towards a standard in which all students can have at least 2 meals/day
  - a. There are 2 ways to appropriate:
    - i. Close gaps in meal voucher program
    - ii. Case-by-case for students experiencing gaps in meals (identify and support students who do not have enough meals)
- 3) [FITTED] Eats: \$7,650 to provide meal demos and nutrition education to students
  - a. Slight increase to reflect inflation
- 4) Food Box Giveaway: \$120,000 to provide Bruins with food and grocery items through holiday intersessions
- 5) ECRT Meal Voucher Program: \$35,000 to provide students with meal vouchers to close meal gaps
- 6) CPO Food Closet: \$168,257 to provide free food to students at varying times across the week, on an anonymous basis
- 7) Grocery Bundle Program: \$11,000 to provide a week's worth of groceries to students in need, who may find it challenging to access the Food Closet and other campus basic needs services
- 8) Food Justice Events/Bruin Bites: \$30,000 to provide free food to students at events and to notify the campus when free food is available following an event

- 9) Student Group Events: \$100,000 to provide funding for registered campus organizations to serve meals at events
- 10) Bruin Meals Program: \$30,000 to continue hot-and-ready meal distribution
- 11) Financial Aid Grants: \$200,000 to provide additional support to students facing financial hardship
  - a. Tracked and managed by ECRT and Financial Aid counselors
  - b. For students who don't have any support in covering food, hygiene products, and transportation
- 12) Basic Needs Initiatives Fund: \$30,000
- 13) HCI Special Sessions for Teaching Kitchen: \$2,000 to bring culinary experts and community leaders to teach students how to prepare healthy, balanced, and culturally relevant meals
- 14) Basic Needs Initiatives Fund: \$30,000 overseen by Campus Life to support innovative programming
- 15) Commuter Support Services: \$75,000 to provide extreme commuters and housing insecure students support through the BruinHub
- 16) Housing Grants: \$201,767 to provide emergency housing support
  - a. specifically for housing expenses
  - b. Students with dependents who may have rental costs that are beyond the aid they're currently receiving

- 17) Commuter Van Service: \$45,000 to provide a safe and reliable ride home for students living beyond 30 miles from campus
- 18) Professional Staffing: \$85,233 to cover salary, benefits, and TIF for professional staff to coordinate relevant programming and efforts
- 19) 580 Café: \$3,000 to fund infrastructure and equipment upgrades required to deliver vital services and programs
- 20) HCI Garden Project Student Plots: \$5,000 to fund infrastructure and equipment required to maintain the student garden that provides fresh, homegrown produce to the campus community
- 21) Teaching Kitchen: \$16,500 to ensure the Culinary Arts Coordinator can lead and deliver educational series on how to prepare low-cost, nutritiously balanced meals, with the goal of facilitating confidence in purchasing and preparing food on their own
- 22) Professional Staffing: \$282,924 to hire full-time professional staff responsible for the oversight, management, and delivery of major basic needs programming across the university
- 23) Basic Needs Student Employment: \$125,000 to hire students who lead and coordinate relevant basic needs programming and services

24) Financial Wellness Program:  
\$22,699 to hire graduate students to  
lead and facilitate relevant programming

b. “Basic Needs Center” (Strathmore 106)

- Context: UCLA has always tried to fill gaps for students, way before food security and basic needs were defined
  - a. There is no single funding source, no one student committee, no one department that “owns” basic needs
  - b. Space is the most precious commodity; when it becomes available, it is necessary to take advantage
  - c. Pandemic proved a need to expand services and identify physical space to deliver such services
    - i. Byproduct of the Pandemic → space became available in Strathmore Building, which was previously occupied by Transportation
  - d. “Basic Needs Center” is a temporary name
- ECRT, Student Loans & Services, and Financial Wellness Program will be relocating to the Strathmore Building in Winter
- Nov. 3<sup>rd</sup>:
  - a. Soft opening day of events
  - b. Fall Resource Fair: 11am-1pm in Bruin Plaza
  - c. Teaching Kitchen opening in Tipuana residences
  - d. Tour of space in Strathmore

- e. “First Thursday” featuring outreach opportunities for basic needs service providers
        - In-depth Discussion on decision-making behind creation of new center in Strathmore Building and strategies to bridge any gaps
  - c. Basic Needs Operations Manager Updates
  - d. Committee Updates
    - i. 580 Café: *unavailable*
    - ii. CPO Food Closet & Basic Needs Collective
      - Relaunch of several key programs
      - Looking forward to serving over 2,000 Bruins through upcoming Food Box Giveaways in November and December
    - iii. Economic Crisis Response Team (ECRT)
      - Increase in demand (undocumented, graduate, international)
      - Went electronic as of Sept. 26<sup>th</sup>
        - a. Issued >50,000 meal swipes
      - ECRT Referrals: 360 (1/3 of last year, and only midway through Fall)
        - a. Reflective of end of pandemic relief funds
    - iv. Semel Healthy Campus Initiative (HCI) Center
    - v. Student Wellness Commission (SWC):
      - Giving away gift cards to ASUCLA store
- V. Closing
- VI. Announcements
- VII. Lunch
  - a. Shake Shack